

Plasterdown Grouped Parish Council

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19th June 2025

To all Members,

You are hereby summoned to a Council meeting of Plasterdown Grouped Parish Council to be held on **Wednesday 25th June 2025** at **7.30 pm** at **Whitchurch Community Hall**, for the purpose of transacting the business as detailed below.

Caroline Metcalf

Caroline Metcalf
Parish Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Public Question Time: The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.
4. Receive updates from the Borough and County Councillors.
5. Approval of the minutes of the Council meeting held on 16th April 2025 and the Annual Parish Meeting held on 14th May 2025.
6. Previous matters arising from the minutes not listed as separate items on this agenda:
 - Boundary Stones/Ward Bridge
 - Devon Highways Update
 - Update on Drake's Café nomination as a community asset.
 - Discuss purchasing a portable projector.
7. To discuss submitting an appeal to BT following their decision to remove the telephone boxes at Merrivale (Whitchurch) and Sampford Spiney.
8. To receive the Internal Audit Report for 2024/25.
9. To approve and sign the Certificate of Exemption – AGAR 2024/25.
10. To approve and sign the Annual Governance Statement 2024/25.
11. To approve and sign the Accounting Statements. 2024/25.
12. To approve and sign the Bank Reconciliation ending 31st March 2025.
13. To note the dates of the Exercise of Public Rights as Monday 23 June 2025 to Friday 1st August 2025.
14. To note the Statement of Variances for 2024/25.
15. To consider the following planning applications:
 - **West Devon - 1284/25/FUL & 1285/25/LBC – Lower Tor Farm, Whitchurch, PL19 9EQ**
Restoration & alterations to farmhouse, conversion of adjoining stable into ancillary accommodation & construction of detached garage. Demolition of agricultural buildings & conversion & extension of stone barn into holiday let.
 - **Dartmoor - 0215/25 - Birch Cleave, Horrabridge, PL20 7SB**
Alterations to first floor conservatory room
16. Approve the following Accounts for Payment:
 - Clerk's June salary – £198.20
 - HMRC ending 5 July 2025 - £43
 - Whitchurch Community Hall hire for May 2025 – £32
 - Penny Chapman – Internal Auditor Report – £87.55
17. Correspondence.
18. Agenda items for the next meeting to be held on Thursday 17th July 2025 , 7.30pm at Sampford Spiney Church.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING